

SAMPLE BOARD AND COMMITTEE OBJECTIVES

FY 2010 BOARD OBJECTIVES

- Evaluate progress toward ends objectives, set new objectives as needed
- Take up accountability question : who is this board accountable to now? Who should we be accountable to? How do we demonstrate that accountability?
- Approve annual budget
- Conduct rigorous monitoring to ensure organizational health.
- Approve audit by mmddyy.
- Approve annual Executive Director job plan by mmddyy.
- Complete three, six and 12 month feedback, performance reviews with Executive Director.
- Elect directors, officers, Executive Committee and Governance Committee members in mmddyy.
- Achieve 100% board giving, maintain the current total dollar amount of board gifts and continue to increase board giving.
- Complete bylaws review.

COMMITTEE OBJECTIVES

Committee	Objectives & Activities	Possible Chair (should be board member)	Possible Members
Executive Committee (optional)	<ul style="list-style-type: none"> • Develop board meeting calendar • Recommend board objectives for FY 2010 • Set agenda for board meetings • Conduct 360 performance review of Executive Director and set FY 2011 objectives with full Board approval • Recommend Executive Director compensation for FY 2010 		
Governance	<ul style="list-style-type: none"> • Complete board manual & keep up-to-date • Conduct new member (and current member orientation) • Mentor new board members • Groom next generation of officers • Review and recommend criteria for 2010 slate of candidates • Recruit 2010 slate of candidates with focus on increasing directors of color 		

SAMPLE BOARD AND COMMITTEE OBJECTIVES

Committee	Objectives & Activities	Possible Chair (should be board member)	Possible Members
	<ul style="list-style-type: none"> • Redesign board meeting substance and culture • Conduct board assessment and individual director self-evaluations 		
Finance and Administration Committee	<ul style="list-style-type: none"> • Review FY 2010 Budget to strategic objectives and policy limitations • Review FY 2010 cash flow budget • Develop dashboard reporting system • Conduct risk management review & make recommendations • Develop and recommend conflict of interest, whistleblower and document retention policies • Monitor financials monthly • Ensure completed conflict of interest filings by all directors • Develop 3 year budget projections 	_____, Treasurer	
Audit Committee	<ul style="list-style-type: none"> • Select auditor and ensure accuracy of audit • Ensure accurate filing of 990 • Ensure adequate internal controls • Ensure compliance with all regulations 		
Strategic Planning	<ul style="list-style-type: none"> • Recruit committee & select consultant • Evaluate progress toward current ends objectives • Facilitate environmental scan and discussion of strategic issues with the Board • Conduct key informant interviews • Draft new ends and operational objectives and key strategies (e.g. organizational logic model) • Recommend draft plan to Board of Directors 		