

## SAMPLE BOARD AND COMMITTEE OBJECTIVES

### FY 2010 BOARD OBJECTIVES

- Evaluate progress toward ends objectives, set new objectives as needed
- Take up accountability question : who is this board accountable to now? Who should we be accountable to? How do we demonstrate that accountability?
- Approve annual budget
- Conduct rigorous monitoring to ensure organizational health.
- Approve audit by mmddyy.
- Approve annual Executive Director job plan by mmddyy.
- Complete three, six and 12 month feedback, performance reviews with Executive Director.
- Elect directors, officers, Executive Committee and Governance Committee members in mmddyy.
- Achieve 100% board giving, maintain the current total dollar amount of board gifts and continue to increase board giving.
- Complete bylaws review.

### COMMITTEE OBJECTIVES

Committee	Objectives & Activities	Possible Chair (should be board member)	Possible Members
Executive Committee (optional)	<ul style="list-style-type: none"> <li>• Develop board meeting calendar</li> <li>• Recommend board objectives for FY 2010</li> <li>• Set agenda for board meetings</li> <li>• Conduct 360 performance review of Executive Director and set FY 2011 objectives with full Board approval</li> <li>• Recommend Executive Director compensation for FY 2010</li> </ul>		
Governance	<ul style="list-style-type: none"> <li>• Complete board manual &amp; keep up-to-date</li> <li>• Conduct new member (and current member orientation)</li> <li>• Mentor new board members</li> <li>• Groom next generation of officers</li> <li>• Review and recommend criteria for 2010 slate of candidates</li> <li>• Recruit 2010 slate of candidates with focus on increasing directors of color</li> </ul>		

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Committee	Objectives & Activities	Possible Chair (should be board member)	Possible Members
	<ul style="list-style-type: none"> <li>• Redesign board meeting substance and culture</li> <li>• Conduct board assessment and individual director self-evaluations</li> </ul>		
Finance and Administration Committee	<ul style="list-style-type: none"> <li>• Review FY 2010 Budget to strategic objectives and policy limitations</li> <li>• Review FY 2010 cash flow budget</li> <li>• Develop dashboard reporting system</li> <li>• Conduct risk management review &amp; make recommendations</li> <li>• Develop and recommend conflict of interest, whistleblower and document retention policies</li> <li>• Monitor financials monthly</li> <li>• Ensure completed conflict of interest filings by all directors</li> <li>• Develop 3 year budget projections</li> </ul>	_____, Treasurer	
Audit Committee	<ul style="list-style-type: none"> <li>• Select auditor and ensure accuracy of audit</li> <li>• Ensure accurate filing of 990</li> <li>• Ensure adequate internal controls</li> <li>• Ensure compliance with all regulations</li> </ul>		
Strategic Planning	<ul style="list-style-type: none"> <li>• Recruit committee &amp; select consultant</li> <li>• Evaluate progress toward current ends objectives</li> <li>• Facilitate environmental scan and discussion of strategic issues with the Board</li> <li>• Conduct key informant interviews</li> <li>• Draft new ends and operational objectives and key strategies (e.g. organizational logic model)</li> <li>• Recommend draft plan to Board of Directors</li> </ul>		